



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Annual Contract for Fire Alarm Systems Inspection, Maintenance, Testing and Repair Services for the Building and Equipment Services Department

Solicitation Number: **RFCSP No.: 6100007590**

Description: The City of San Antonio is soliciting Competitive Sealed Proposals for Annual Contract of Fire Alarm Systems Inspection, Testing, Maintenance and Repair Services for BESD.

Applicable Product Categories: 93609, 93633, 96145, 34038

Date Issued: May 17, 2016

Bid Due Date & Time: June 20, 2016 at 2:00pm Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 10:00 a.m., Central Time, on May 26, 2016.

Staff Contact Person: DENISE FLOTTE, PROCUREMENT SPECIALIST III,
E-mail: DENISE.FLOTTE@SANANTONIO.GOV

Evaluation Committee Voting Members:

Jose Correa, Interim Assistant Director Building and Equipment Services Department
Ron Griego, Facilities Administrator, Building and Equipment Services Department
Cindy Ward, Project Coordinator, Building and Equipment Services Department
Rich Walker, Project Control Manager, Library Services

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **June 9, 2016**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Denise Flotte, Procurement Specialist III

City of San Antonio, Finance Department, Purchasing Division

denise.flotte@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.